

# NORTHERN ARIZONA JUNIOR LIVESTOCK ASSOCIATION, INC.

## AUCTION RULES

These rules give an overview of the auction and exhibitor requirements. An exhibitor's entry into the livestock auction represents an explicit agreement by the exhibitor and the exhibitor's parent, or guardian, with all of the following rules and penalties. All animals intended for human consumption offered for sale in the auction must 1) meet residue tolerances established by USDA/FDA and 2) be free of any substance not approved of by the USDA/FDA ([www.usda.gov](http://www.usda.gov)). NAJLA is not part of 4-H, FFA or the Coconino County Fair. These rules and their enforcement are totally separate from 4-H/FFA.

**All questions regarding the Junior Livestock Auction Rules and exhibitor requirements should be addressed to;**

NAJLA PO BOX 3472 FLAGSTAFF, AZ 86003  
(928) 853-7661  
[www.najlasite.org](http://www.najlasite.org)

### I. GENERAL RULES

The Junior Livestock Auction (Auction) is under the supervision of the Northern Arizona Junior Livestock Association, hereafter referred to as NAJLA. The Auction is limited to Market Steers, Market Lambs, Market Swine, Market Goats, Rabbit Meat Pens, Chicken Fryer Pens, and Market Turkeys. NAJLA has the sole authority in the interpretation and enforcement of the Auction rules.

#### A. NOTIFICATION:

1. NAJLA reserves the right to test any animal officially entered in any division eligible to sell in the Auction, for any substances including drugs/medications or feed additives.
2. For the Coconino County Fair, at a minimum, the Grand and Reserve Champion market livestock (steers, lambs, swine, and goats) will be tested. Tissue, blood and urine samples **may** be collected. Blood and urine samples will be collected as soon as possible after the Grand and Reserve Champions are selected and/or as required. Other animals entered in the market shows **may** be tested. Sale money will be withheld until tests are completed.
3. **WITHDRAWAL OF LIVESTOCK FROM AUCTION:** Exhibitors who want to withdraw their market animal from the Auction must complete a Withdrawal Slip available from a Barn Superintendent. Return form to a NAJLA board member by 6:00 pm on the evening **prior** to the auction. If you do not fill out this form and return it by the deadline, you will be required to sell your animal in the auction. If you fail to bring your animal into the auction, or if you remove your animal from the sale ring before the sale is complete, you will be prohibited from selling at future NAJLA coordinated events including the Auctions.
4. Only the exhibitor & the exhibitor's animal are allowed in the Sale Ring during the auction. **Exception:** an exhibitor is allowed to have help from current 4-H/FFA members to carry rabbit meat pens, and chicken fryer pens.
5. Animals are not the responsibility of NAJLA, Coconino County, the Coconino County Fair or Cooperative Extension. Each exhibitor is responsible for the care and feeding of all project animals until they are released by the Superintendent on the last day of the Coconino County fair at 4:00 pm.
6. NAJLA reserves the right to make deductions from any exhibitor's sale to cover outstanding balances that have been generated by other family or household members associated with the exhibitor.

### 7. **PER 4-H LIVESTOCK RULES, MARKET ANIMALS MUST BE OWNED AND IN THE EXHIBITOR'S POSSESSION BY:**

STEERS - May 1  
SWINE, LAMBS, & GOATS - June 15  
TURKEYS, RABBITS & POULTRY PENS - July 1

#### **NAJLA ONLINE REGISTRATION and W9's MUST BE COMPLETED on or before:**

STEERS- May 9  
SWINE, LAMBS, & GOATS- June 22  
TURKEYS, RABBITS & POULTRY PENS- July 9

EXHIBITOR ENTRY AND SIGNATURE RELEASE FORM, W9, as well as photos and ownership documents (for large livestock) must be uploaded with online entry to complete your registration.

### 8. LATE REGISTRATION NOTICE: ONLINE Market Registrations received after the deadline; but no later than one week, will be charged a late fee of \$100.00 PER Large Stock Exhibit, and \$50.00 PER Small Stock Exhibit.

9. **BACK-UP ANIMALS:** Immediate family members may register the same Back-Up animal, not to exceed 2 registered animals per exhibitor, per species.

#### **B. NUMBER OF ANIMALS TO BE SOLD:**

1. Exhibitors will be allowed to sell two different lots, or animals, in the Auction.
2. All Grand and Reserve Champion steers, lambs, swine, goats, turkeys, rabbit meat pens and chicken fryer pens **must** sell.
3. In the event that you have 2 or more Champions, you may sell one additional animal.

#### **C. EXHIBITOR DRESS CODE:**

**Exhibitor Dress Code for entry in the sale ring shall be as follows: *Pants or jeans*** - that are dark blue or black in good condition. **Shirt** - A white long or short sleeved shirt, with a collar. 4-H green tie, scarf, 4-H vest, 4-H Club jackets in 4-H colors are permitted, but not required. No other jackets, vests, sweatshirts or sweaters are to be worn. No baseball hats, caps, tiaras, crowns, sunglasses or tennis shoes are to be worn. Exceptions for religious reasons will be considered. Animals and/or exhibitors may not be decorated; bows, glitter, graffiti, costumes, etc. except for ribbons, buckles, received during the fair. Failure to comply with the standard of presentation may result in not being able to enter the sale ring to sell your animal.

#### **D. EXHIBITOR RESPONSIBILITIES DURING AUCTION:**

1. Exhibitors must take their own animal through the auction ring except in unusual circumstances, such as sickness, family emergency. Extra-curricular activities will not be considered an

exception. Only currently enrolled Coconino County 4-H and Coconino County FFA members exhibiting at the current Coconino County Fair may serve as a substitute, with the approval of the NAJLA Executive Board.

2. Exhibitors who fail to be at the auction ring in the proper sequence will not be allowed to sell their animals through the auction and must remove their animals from the fairgrounds on the final day of the Coconino County Fair after 4:00 pm; or personally consign them to a packer through NAJLA. Commission will be charged for all animals consigned.
3. Exhibitors are required to send their buyer a thank you letter by October 31, of the current year; this is in addition to any optional gift given to your buyer at the Auction.
4. Exhibitors who fail to properly feed and water their animal(s) and maintain their pen after the auction will be fined and will forfeit all monies received and will not be able to sell at future NAJLA coordinated events including the Auctions. Buyer will still receive their purchased animal and monies will go to the auction committee fund.

## II. LIVESTOCK RULES

### A. All General Fair Rules, General Livestock Rules, Junior Livestock Rules and NAJLA Auction Rules apply.

### B. WEIGH-IN & CHECK-IN:

1. Only one registered Market animal per species can be officially weighed-in. Animals sifted for weight cannot be replaced with another registered Market animal.

#### 2. WEIGH IN:

##### a. LARGE STOCK

All large stock market animals will be weighed by the Weigh-In Committee on the Thursday before the first day of the Coconino County Fair between 11:00 am and 4:00 pm. Scales will close at 4:00 pm. Please have required inspection and health papers with you at weigh-in; failure to do so will prevent you from getting weighed.

- **STEERS, LAMBS, SWINE, AND GOATS** must provide an Arizona Seasonal Pass.

Classification is to be determined by the exhibitor when submitting your Ear Tag Registration Form. Correctly identifying and declaring your animal's breed is your responsibility. Consult with your project leader for correct classification. Breed will be confirmed by an Official Classifier.

##### b. SMALL STOCK

Small Stock animals will be checked-in and weighed on the Wednesday, before the first day of the Coconino County Fair between 3:00 pm and 7:00 pm or the Thursday, before the first day of the Coconino County Fair between 9:00 am and 12:00 pm.

c. Animals must be clean and dry at time of weigh-in. Exhibitors must take their own animal to weigh-in. Failure to weigh-in your own animal will result in the animal and exhibitor being disqualified and the animal must be removed from the Fairgrounds.

d. Market Livestock will be weighed one time only. Protest or request for reweigh must be made while the animal is on the scale. The Weighmaster will balance the scale and immediately reweigh the animal and take that weight as the final weight. The Weighmaster will have final say on the weight.

e. Animals that do not make weight may be shown in Showmanship and Feeder Classes only, and will not be sold through the Auction.

f. SMALL STOCK Market Exhibitors will be advised of Small Stock weigh-in procedures when they check-in with their respective Barn Superintendent.

### C. SALE PROCEDURE/RIBBON:

Market steers, lambs, swine, goats, turkeys, rabbit meat pens and chicken fryer pens will be sold at the Auction on the Saturday of the fair. **BLUE, RED AND WHITE Ribbon** awarded animals will be sold. **Animals deemed not "Market Ready" by the judge, will not sell at the Auction.**

1. Exhibitors will be paid for the maximum sale weight of:

|         |             |
|---------|-------------|
| Swine:  | 280 pounds  |
| Lambs:  | 150 pounds  |
| Steers: | 1300 pounds |
| Goats:  | 150 pounds  |

2. Auctioneer(s) will be provided by NAJLA.

3. Sale order will be determined by NAJLA.

4. Checks will be sent by the NAJLA Treasurer to the exhibitor when adequate funds are available (at least 8 weeks after the conclusion of the auction). Adequate funds are defined as enough money collected to cover all exhibitors' checks, and other liabilities incurred by NAJLA in administering the Auction.

5. **PERCENTAGES & FEES:** There will be an Administrative Fee not to exceed; 4% on beef and 6% on swine, lamb, goats and small stock on all animals that sell through the Auction. Funds received from fees shall be used by NAJLA. In addition, a fee will be deducted from each exhibitor's check for any national steer/lamb/swine Check-Off program and livestock inspections (as required).

An Exhibitor Fee not to exceed \$20 for steer, swine, lamb, and goat and, \$10 for small stock, will be deducted from each exhibitor's check. In the event that a sale check needs to be re-issued because it was lost or outdated, the exhibitor will be charged the stop payment fee for the original check.

### D. EXHIBITOR'S RESPONSIBILITIES: FOREIGN SUBSTANCE

1. It is the exhibitor's responsibility to submit a market animal intended for human consumption with 1) residue tolerances within guidelines established by USDA/FDA and 2) be free of any substance not approved of by the USDA/FDA. Exhibitors and their families should exercise special care when administering any products to or on their animals. DO NOT USE over the counter products made for human consumption or use. Use only products labeled as acceptable for species-specific market animal use. Other products may produce a residue in the meat and render the carcass unacceptable by the USDA/FDA. NAJLA reserves the right to require the exhibitor to submit the appropriate documentation proving that the animal is residue free or pay for the required testing.
2. The exhibitor and/or immediate family must notify the Weighmaster of ANY substance which was administered to the animal prior to arrival at the Coconino County Fair and which has not met the required withdrawal period for that substance. These include, but are not limited to: growth stimulants, drugs/medication, and/or feed/water additives (i.e. antibiotics, wormers). Notification must be made in writing prior to check-in/weigh-in/penned of animal at the Coconino County Fair. The Superintendent will notify the President of NAJLA of the declaration.
3. If it is necessary to administer any USDA/FDA approved species-specific market animal drug/medication, during the time market livestock projects are housed at the Coconino County Fair, NAJLA must be notified in writing prior to any administrations. If situations warrant, such as medical emergency, that a NAJLA Executive Board member cannot be notified prior to administration of drug/medication, or feed/water additive, the exhibitor and/or his/her immediate family must notify the NAJLA within ten (10) hours of administration of drug/medication, or feed/water additive except in cases immediately prior to the auction, when notification *must take place prior to the animal entering the sale ring*. Exhibitor will notify the Executive Board of NAJLA of the declaration.

4. If any animal is being treated with USDA/FDA approved species specific market animal drug/medication and a delayed market date is needed to ensure a residue free carcass, it is the exhibitor's responsibility to ensure that appropriate announcement of the *delayed market requirement* is submitted in writing with the prescribed requirement to NAJLA prior to entering the sale ring. The exhibitor will then be responsible for maintaining the animal until it is residue free and then delivering the animal to the designated location (packer, buyer etc.) Grand and Reserve Grand Champion animals requiring a delayed slaughter date will be treated on an individual basis with special handling as required.
5. Sale money will be withheld until tests are complete.
6. *Exhibit Sale Disposition:* If it is proven that an animal has received or tests report the positive presence of drugs/medication, or feed/water additive(s) not approved by the USDA, FDA, or above the USDA guideline residue levels and/or not in compliance with the USDA Wholesome Meat Act, in any test or procedure, that animal will be disqualified and the exhibitor declared ineligible to receive sale proceeds or packer monies (if applicable). The carcass of a disqualified animal will be disposed of per instructions from USDA or FDA or the State of Arizona. The Buyer will be given the option to void the purchase or accept a replacement carcass of equal value. However, in either event the exhibitor **will not** receive any of the proceeds. If any entry is disqualified because of USDA Wholesome Meat act, all disqualifications can be applied.
7. If substances or residues, including drugs/medications, or feed/water additives, as defined above, are found in the tissue of the carcasses of animals entered/sold through the NAJLA sale, NAJLA will in no way be held liable or responsible for condition of carcass or sale price of animal. Further, the exhibitor and his/her family will indemnify and hold harmless NAJLA and all of its sponsors and assisting organizations, their employees and agents, against all legal or other proceedings in connection with said drug testing. The exhibitor and his/her family will indemnify and hold harmless the show and its sponsors and assisting organizations against all claims for injury to any person or property caused by any animal and/or its meat.
8. If the exhibitor's animal is condemned for anything other than illegal drug use, the Buyer has the option to refuse the product and void the purchase or accept a replacement carcass of equal value at the exhibitor's expense. If buyer voids the sale and refuses a replacement carcass, the exhibitor receives no compensation and may be liable for costs incurred.

#### E. EXHIBITOR'S PENALTIES:

If animals intended for human consumption are found with 1) residue tolerances **not** within guidelines established by USDA/FDA, 2) substances not approved of by the USDA/FDA and/or 3) if the substance is approved and the exhibitor fails to meet the requirements of withdrawal times and/or 4) fails to declare any medication and/or feed/water additives that have not met USDA/FDA withdrawal times at check in:

1. Exhibitor will be barred from consigning any/all animals at any NAJLA coordinated events including Auctions.
2. Exhibitor will forfeit all auction sale money associated with the contaminated animal and be subject to all disposal charges.
3. Anyone caught tampering per the above substance abuse violation with their own or another animal will be prohibited from the sale.
4. A written request for an appeal of the ban from the sale can be submitted to NAJLA.

#### III. EXHIBITOR INCIDENT AND GRIEVANCE

The NAJLA Grievance Committee will only accept grievances that relate to procedures, rules and incident's that are under the management of the Northern Arizona Jr. Livestock Association. Grievances relating to livestock shows and individual livestock barn issues should be directed to the Coconino County Fair Superintendent for the specific barn. The NAJLA Grievance committee is a five-member committee whose members have no family relationship to a current 4-H Market Livestock Exhibitor.

A grievance must be written on a NAJLA Exhibitor Incident and Grievance Form, available from a NAJLA committee member or Barn Superintendent, and given to the NAJLA Grievance Committee Chairperson within three hours of a protested occurrence. A grievance may only be filed by a market livestock exhibitor. Grievances will be adjudicated by the NAJLA Grievance Committee whose decision is final, and their decision will be made known to all parties involved within three hours of receipt of the Exhibitor Grievance Form. The NAJLA Grievance Committee will read the grievance as presented by the exhibitor. NAJLA reserves the right to discuss the grievance with anyone they deem necessary in resolving the grievance, including, but not limited to all parties named in the grievance. Upon request you may receive a copy of the form, and a copy of the written decision.